of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, 2016 to 2017)*

Part – A

For academic year 2016-17

1. Details of the Institution

1.1	Name of the Institution	HUTATMA RASHTRIYA ARTS & SCIENCE COLLEGE

1.2	Address Line 1	NEAR PRIMARY HEALTH CENTER

Address Line 2	--
City/Town	AT. PO. – ASHTI(SHAHID), TA. ASHTI. DIST.- WARDHA.
State	MAHARASHTRA
Pin Code	442202
Institution e-mail address	hascashti@gmail.Com
Contact Nos.	07156-225817
Name of the Head of the Institution:	SHRI .D.B.KHUNE
Tel. No. with STD Code:	07156-225817
Mobile:	9970777253
Name of the IQAC Co-ordinator:	DR.M.N.GAIKWAD

Mobile:

9423620688

IQAC e-mail address:

adhimadhukar@gmail.com

1.3   **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOGN 12261

1.4   **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC/35/219   28-02-2005

1.5   Website address:

http://www.hutatmaasc.org

Web-link of the AQAR:

http://www.hutatmaasc.org/AQAR2016-17.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6   Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	-	2005	5 yrs
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7   Date of Establishment of IQAC :   DD/MM/YYYY   01/07/2012

1.8   AQAR for the year *(for example 2010-11)*   2016-2017

1.9   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
      Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR _____2012 – 2013 Submitted to NAAC on dated   (DD/04/2017)
    ii. AQAR_____2013 -2014 Submitted to NAAC on dated   (DD/04/2017)
   iii. AQAR_____2014 -2015 Submitted to NAAC on dated   (DD/04/2017)
   iv. AQAR_____2015 -2016 Submitted to NAAC on dated   (DD/04/2017)

1.10 Institutional Status

  University   State [✔] Central [ ] Deemed [ ] Private [ ]

  Affiliated College   Yes [✔] No [ ]

  Constituent College   Yes [ ] No [✔]

  Autonomous college of UGC Yes [ ] No [✔]

  Regulatory Agency approved Institution   Yes [ ] No [✔]

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education [✔] Men [ ] Women [ ]

                       Urban [ ] Rural [✔] Tribal [ ]

  Financial Status   Grant-in-aid [✔] UGC 2(f) [✔] UGC 12B [✔]

                  Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

  Arts [✔] Science [✔] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

  TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

  Others   (Specify)   [.   -]

1.12 Name of the Affiliating University *(for the Colleges)*   RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   No   DST-FIST   No

UGC-Innovative PG programmes   No   Any other (*Specify*)   No

UGC-COP Programmes   No

2. IQAC Composition and Activities

2.1   No. of Teachers   07

2.2   No. of Administrative/Technical staff   02

2.3   No. of students   01

2.4   No. of Management representatives   01

2.5   No. of Alumni   01

2. 6 No. of any other stakeholder and
      community representatives   00

2.7 No. of Employers/ Industrialists   01

2.8   No. of other External Experts   00

2.9   Total No. of members   13

2.10 No. of IQAC meetings held   03

2.11   No. of meetings with various stakeholders: No. 05   Faculty 02

Non-Teaching Staff/ Students 01   01 Alumni 01 Others

2.12   Has IQAC received any funding from UGC during the year? Yes ☐   No ✔

If yes, mention the amount   -

2.13   Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 00   International 00   National 00   State 00   Institution Level 00

(ii) Themes   -

2.14   Significant Activities and contributions made by IQAC

- IQIC took review of the status of ongoing research work of the faculty who have not completed their research work for Ph.D degree and gave suggestion to faculty members regarding completion of Ph.D work.

- Shifting of library to nearby building.

- Purchasing of furniture and renovation of the college building.

- Cashless transaction awareness programme, self employment programme and 'Van-Mahotsava' are organised in and out of the campus.

2.15   Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Review the status of annual university results of last year and admission in current year.	Results submitted by all H.O.D.'s are analysed and due suggestions are given regarding low performance in some subject . Suggestions are given for improvement.
Organising **" Shahid Din"** .	Various Committees are formed to shoulder various allotted responsibilities to make the programme successful. Complete programme was chalked out. Financial resources are discussed .
Shifting of the library .	Library is shifted to nearby building.
Suggestion to buy furniture and building renovation.	Furniture is purchased and renovation of building is done.
Review of present status of ongoing research work for Ph.D. by the faculty members.	One faculty member in the subject Botany submitted thesis to the university for evaluation.
Research activities to be strengthen like publication of papers in journal and presentation of papers in seminars and conferences.	09 research papers are published in international journals and 03 papers in conferences on international level. 11 faculty members have attended national conferences and 03 have attended international conferences.
Review of the status of ongoing Minor Research Projects and necessary suggestion to discuss the problems faced.	02 faculty members completed their Minor Research Projects. Finalization by UGC is awaited.

Organising college level guest lectures, workshops and seminars .	● A guest lecture is organized on **' Skill Development and Self Employment '** ● A guest lecture is organized on **' Marathi Bhasha Sanvardhan '** on the occasion of ' **Marathi Bhasha Din' .** ● A guest lecture on **' Ring Theory '** is organized by Mathematics department. ●Cashless transaction awareness programme is organised.

 * Attach the Academic Calendar of the year as Annexure. **- (Please see Annexure I)**

2.16   Whether the AQAR was placed in statutory body   Yes ✔   No ☐

Management ✔   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> Management representative in IQAC approved the decision taken in the meeting of IQAC and gave suggestions for improvement in the subject wise university results and to increase the number of competitive examination journals and magazines in the college library.

Part – B

Criterion – I

1.   Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	02	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	02	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	00
Annual	00

1.3   Feedback from stakeholders*   Alumni [✔]   Parents [✔]   Employers [ ]   Students [✔]
       (On all aspects)

       Mode of feedback   :   Online [ ]   Manual [✔]   Co-operating schools (for PEI) [ ]

       *Please provide an analysis of the feedback in the Annexure – **Please see Annexure II***

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes. The R.T.M. Nagpur University introduced semester pattern for B.A.I and syllabus is modified accordingly.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II

2.   Teaching, Learning and Evaluation

2.1   Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	11	09	00	00

2.2   No. of permanent faculty with Ph.D.   10

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	01	09	00	00	00	00	00	19	01

2.4   No. of Guest and Visiting faculty and Temporary faculty   00   00   07

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	03	03
Presented papers	02	00	02
Resource Persons	00	00	00

2.6   Innovative processes adopted by the institution in Teaching and Learning:

> Some faculty members make use of ppt. and L.C.D. projector.

2.7   Total No. of actual teaching days During this academic year

> 207

2.8   Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

> Nil

2.9   No. of faculty members involved in curriculum
      Restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum
      Development workshop

> 01   00   00

2.10   Average percentage of attendance of students

> 77%

2.11   Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I (SEM-I)	93	00	5.37	9.67	00	15.05
B.Sc. (SEM-I)	86	00	6.97	9.30	00	16.27
B.Sc. (SEM-III)	64	1.56	10.93	17.18	00	29.69
B.Sc.(SEM-V)	50	2.00	12.00	20.00	00	34.00

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

   The IQAC reviewed the teaching plan submitted by the teacher at the beginning of the session
    and recommended necessary suggestions for completion of syllabi. IQAC conducts feedback of
    teachers evaluation by the students.

2.13   Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes-Short Term course	03
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	02
Others	00

2.14   Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	00	00
Technical Staff	03	00	00	00

Criterion – III

3.   Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

● IQAC encourages teachers to involve in research activities.

● Teachers are motivated to take part in book publication.

● IQAC suggested teachers to attend conferences and publish research papers in journals.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	02
Outlay in Rs. Lakhs	00	00	00	00

3.4   Details on research publications

	International	National	Others
Peer Review Journals	09	00	02
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	02	02	00

3.5   Details on Impact factor of publications:

Range 3.135-5.10   Average 3.81   h-index [ ]   Nos. in SCOPUS [ ]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	2012-14	UGC	1,75,000	00
	2013-15	UGC	65,000	00
	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects *(other than compulsory by the University)*	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	2,40,000	00

3.7   No. of books published   i) With ISBN No.   02   Chapters in Edited Books   01

ii) Without ISBN No.   00

3.8   No. of University Departments receiving funds from

UGC-SAP 00   CAS 00   DST-FIST 00

DPE 00   DBT Scheme/funds 00

3.9   For colleges   Autonomy [00]   CPE [00]   DBT Star Scheme [00]

INSPIRE [00]   CE [00]   Any Other (specify) [00]

3.10 Revenue generated through consultancy [00]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations   International [00]   National [00]   Any other [00]

3.14 No. of linkages created during this year [00]

3.15 Total budget for research for current year in lakhs :

From Funding agency [U.G.C.]   From Management of University/College [00]

Total [00]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

03

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00   SRF 00   Project Fellows 00   Any other 00

3. 21 No. of students Participated in NSS events:

University level 00   State level 00

National level 00   International level 00

3.22 No. of students participated in NCC events:

University level 00   State level 00

National level 00   International level 00

3.23 No. of Awards won in NSS:

University level 00   State level 00

National level 00   International level 00

3.24 No. of Awards won in NCC:

University level 00   State level 00

National level 00   International level 00

3.25 No. of Extension activities organized

University forum 00   College forum 00

NCC 00   NSS 07   Any other 03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

● Swachha Bharat Mission , blood group and haemoglobin percentage testing camp ,Yoga and meditation session.

● Van-Mahotstava, cashless transaction awareness programme, programme on self- employment, and book exhibition for parents and students .

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2427 sq.mt.	3326 sq.mt.	Management	5753 sq.mt.
Class rooms	10	00	Management	10
Laboratories	07	00	Management	07
Seminar Halls	01	00	Management	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	00	00	U.G.C.	00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00	00	00
Others	00	00	00	00

4.2 Computerization of administration and library

> College office and library are partially computerised,
> Lib-Man software installed in library. From this year, OPAC
> service is started in the college library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5119	483460	118	22375	5237	505835
Reference Books	1173	990021	00	00	1173	990021
e-Books	00	00	00	00	00	00
Journals	04 Journals	6710	03 News papers	2500	04	8950
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	23	10	04	01	00	03	04	01
Added	00	00	00	00	00	00	00	00
Total	23	10	04	01	00	03	04	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Internet facility is made available to students and staff. Photo-copying facility is available in the college library.

4.6 Amount spent on maintenance in lakhs :

i) ICT   0.59845

ii) Campus Infrastructure and facilities   00

iii) Equipments   00

iv) Others   4.76443

   Total :   5.36288

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ● Extra B.T. cards given to the students appearing in competitive exam.
>
> ● Extra study material is provided to advance learners by faculty members.
>
> ● Development and shifting of college library.
>
> ● Training programme on cashless transaction awareness for students.
>
> ● Book exhibition is organised in the college library for the students, parents, and alumni.
>
> ● OPAC facility is provide to the students in the library

5.2   Efforts made by the institution for tracking the progression

> ● OPAC facility is provide to the students in the library.
> ● Class room seminars and group discussion.
> ● Students' feedback.
> ● Staff council meeting.
> ● Wall paper 'NINAD' activity to nurture creative talent of the students.

5.3   (a) Total Number of students

UG	PG	Ph. D.	Others
399	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
144	36

Women

No	%
255	64

Last Year(2015-16)						This Year(2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
139	61	26	197	01	424	59	68	27	225	00	399

Demand ratio : 720:399   Dropout % : 45.30%

5.4   Details of student support mechanism for coaching for competitive examinations (If any)

> No special classes for competitive examination could be organised. Reference books for competitive examination are available in the college library. The career counselling committee and other faculty members guide the students in this regard.

No. of students beneficiaries

00

5.5   No. of students qualified in these examinations

NET   00   SET/SLET   01   GATE   00   CAT   00

IAS/IPS etc   00   State PSC   00   UPSC   00   Others   00

5.6   Details of student counselling and career guidance

> The career guidance committee and the teachers personally counsel the students for the competitive examination. Recruitment advertisements and employment news bulletin are made available in the library.

No. of students benefitted | 30 |

5.7   Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8   Details of gender sensitization programmes

- Establishment of woman cell.

- Lecture of lawyers on laws on women rights and women harassment.

5.9   Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 00 | National level | 00 | International level | 00 |

No. of students participated in cultural events :

State/ University level | 00 | National level | 00 | International level | 00 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 00 | National level | 00 | International level | 00 |

Cultural: State/ University level | 00 | National level | 00 | International level | 00 |

5.10   Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	240	Amount awaited
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11   Student organised / initiatives

Fairs   : State/ University level   00   National level   00   International level   00

Exhibition: State/ University level   00   National level   00   International level   00

5.12   No. of social initiatives undertaken by the students   08

5.13   Major grievances of students (if any) redressed: ___
        Student's grievances regarding the university examination results are redress in time by the college.

Sr.No.	Name of student	Class	Problem	Solution
1	All students of Zoology subject	B.Sc. Vth sem.	Practical examination marks are not mentioned in mark sheet.	College applied to university and also Submitted practical examination marks of these students again.
2	Ku. Prajwali Khadgade	B.Sc. II nd sem.	Absentee remark in marksheet of summer 2016	College applied for correction and got it done.

Criterion – VI

6. Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

Vision:
- To strengthen the nationalistic spirit among the youth.
- To achieve academic excellence.
- To achieve by creating an atmosphere where every students gets an equal opportunity to realize his/her own dreams.
- To make the students academically and morally strong.

Mission :

- To promote higher education in this rural area.
- To inculcate the feeling of nationality.
- To conduct society oriented programmes.
- To inculcate among the students the spirit of scientific enquiry, intellectual discourse and culture of tolerance.
- To provide counselling and financial assistance to the students seeking admission from financially and socially weaker section of society.
- To encourage sports and extra-curricular activities.
- To strengthen the process of woman empowerment.
- Organising various curricular, co-curricular and extra-curricular activities in the college in tune with stated mission goals and objectives.
- 'Home Visit' to nearby villages for propagating goals of the institution to the parent and the students and to convey them necessary information about the college.

6.2   Does the Institution has a management Information System

Yes, the institution has a management information system and Prof. Dr. V.R. Chinchamalatpure is a Nodal Officer.

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

The college offers, three years under graduate programme i.e. Bachelor of Arts and Bachelor of Science in annual and semester pattern as per the directions of parent university.

6.3.2   Teaching and Learning

- The institution promotes quality education in two programmes Arts and Science, strategies are framed to develop qualitative changes.
- College adopts the procedures as per the rules and regulations set by state govt. and Parent University.
- The lecture method, group discussions, demonstration and classroom seminars are adopted for teaching.
- College provides expert and experienced teaching staff for the students.
- Annual teaching plans and academic calendar are prepared at the beginning of the session.
- Some of the departments assign project work to the students.

6.3.3   Examination and Evaluation

- University examination schedule is displayed in academic calendar of Parent University and the college has to follow it.
- Unit test, class room seminars, assignments, project works are carried out in the college for internal evaluation.
- Self appraisal method is adopted for evaluation of teachers.
- Internal evaluation is carried out in the institute and university theory examination evaluation is conducted by the parent university.

6.3.4   Research and Development

- College has research committee which works under IQAC.
- 03 minor research Projects are completed and 02 other are submitted to UGC.
- 09 Research Papers are published in International journals and 02 in conference proceeding.
- 02 faculty members presented their Research Papers in International conference. 03 faculty members have attended national conferences and 03 attended state level conferences.
- 01 faculty member attended refresher course and 01 faculty member attended orientation course. 03 faculty members have attended short term course and 02 faculty member attended workshop.
- 10 faculty members completed their Ph.D. and 01 faculty member has submitted his Ph.D thesis. 04 faculty members are pursuing their Ph.D research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Total Library Area – 290.02 sq.mt.
- Built up area of Library – 140.02 sq.mt.
- Text book section – 200 sq. ft.
- Reading room – 265.44 sq. ft.
- Issue counter – 55 sq. ft.
- Librarian cabin – 84 sq. ft.
- Newspaper section – 67.2 sq. ft.
- Reference Book Section – 121 sq. Ft.
- Internet Corner – 102.72 sq. Ft.
- Photocopy Counter – 35.75 sq. Ft
- No. of Text Books – 5237
- No. of Reference Books – 1173
- No. of Journal – 04
- No. of Newspapers – 05
- The college library is computerised.

6.3.6 Human Resource Management

- Appointments of teaching and non teaching staff are made as per government and university rules.
- Expert Teachers of the college are appointed on different committees as per their potential.
- Teaching and non-teaching members are encouraged to participate in training programmes.

6.3.7 Faculty and Staff recruitment

- Recruitments of qualified staff is made as per the guidelines of UGC, RTM Nagpur University, Nagpur and Government of Maharashtra.
- This year no appointment has been done.
- Faculty and staff recruitment is done on the basis of merit in past years.

6.3.8   Industry Interaction / Collaboration

- The college has not so far collaborated with any industry.
- Some departments in the college arranged industrial visits for the students to study the activities going on there for enriching their practical experiences.
- Students of zoology department visited **'Krishi Vidnyan Kendra, Durgapur'** and **District Sericulture Centre, Pala Phata, Badnera**

6.3.9   Admission of Students

- Admissions are given according to RTM Nagpur University, Nagpur rules and regulations and Maharashtra governments.
- Spot admissions are given to students in B.A. and B.Sc. at the entry level. It is based on first come first serve policy.
- Admission process is transparent. 'Home Visits' are carried out to increase the number of admission.

6.4 Welfare schemes for

Teaching	Deduction of instalments against various loans availed by the employee such as home loan, Car Loan, Personal Loan, LIC and, GPF etc. from salary and medical reimbursement claims are settled in due time.
Non teaching	Deduction of instalments against various loans availed by the employee such as home loan, Car Loan, Personal Loan, LIC and GPF etc. from salary and medical reimbursement claims are settled in due time.
Students	Government scholarship, First aid box, extra study materials for advanced learners and extra B.T. Cards to meritorious students. Teachers personally provides financial assistance to the needy students.

6.5   Total corpus fund generated   5100

6.6   Whether annual financial audit has been done   Yes ✔   No ☐

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Management / principal
Administrative	No	No	Yes	Management / principal

6.8   Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [   ]   No [✔]

For PG Programmes   Yes [   ]   No [✔]

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

- Centralization through spot valuation by the Parent University.
- Onscreen valuation for science faculty.
- Onscreen revaluation and photocopy of answer sheet is provided to the students on demand by the parent university.

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NO

6.11   Activities and support from the Alumni Association

- The ex-students of the college are the member of alumni association and IQAC.
- Our alumni are having key position in the society and working in the different fields. They always give support to the college.
- Some of our alumni are legal advisors and visit the college every year   to guide the students on the laws concerning them.

6.12   Activities and support from the Parent – Teacher Association

Parents are regularly in touch with institution and staff members communicate with them by giving 'Home Visit' but Teacher- Parent Association is not established.

6.13   Development programmes for support staff

- Institute creates an environment to provide opportunity to share ideas.
- Familiarizes member of staff, with the policies and procedures of institute.
- Encourages the staff to complete their development programmes.
- Duty leaves are sanctioned for conducting research activities and for participations in refresher course, orientation course, short term course, conferences, seminars, workshops etc.

6.14   Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation is carried out at college library campus and tree guards are provided by the faculty members.
- CFL bulbs are set in the laboratories and classrooms to save energy.
- Waste material such as polythene bags, plastic bottles and other waste from laboratories are collected and disposed off.
- Electrical instruments are switched- off when not in use.
- Various programmes are organized on environment and pollution awareness
- Use of drip irrigation in botanical garden of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Nil

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- "**Shahid Smruti Din"** observed on the occasion of 'Nagpanchami'.
- 09 research papers published in international journal and 02 in conferences proceeding.
- Programme on 'Super Mind and Super Future' is organised.
- Blood donation camp organised in collaboration with Life Line Blood Bank, Nagpur and Renuka Smruti Pratisthan.
- Cashless transition awareness programme is organised.
- Self-Employment programme by Home-Eco Department is organised.
- Education and study tours are arranged.
- Detection of blood group and haemoglobin percentage.
- 'Yoga Din' is observed and meditation training session is conducted.
- Swachha Bharat Abhiyan and 'Van-Mahotsava' are successfully organised.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Cashless transition training programme and awareness drive.

- 'Van-Mahotsava', a tree plantation drive.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Tree plantation programmes.
- Polythene bag free campus.
- Environmental awareness programmes through N.S.S unit and nature club.
- Lecture on environmental awareness.
- Use of drip irrigation in botanical garden of the college.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✔]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

1. As our college is located at the same sacred premises of martyrdom, the 'Shahid Bhoomi', memories of the martyrs always motivates us to work for the social and national cause. Strengthening nationalistic spirit while imparting knowledge is our prime objective.

2. Most of the teachers are Ph.D and NET qualified.

3. Least vacant position of staff.

4. Two staff members are Ph.D. supervisor and two other are Senate and board of study members.

5. Most of staff members are continuously engaged in research activities.

6. Active and regular involvement of students in teaching learning process.

7. Active participation of the management.

8. Lowering of drop-out to some extent because of 'Home Visit' scheme.

Weakness:

1. No research recognized laboratory at the institution.

2. Less participation of students in games and sports.

Opportunities:

1. Opportunity to start skill development courses.
2. Regular career guidance classes for the students aspiring for competitive examination.
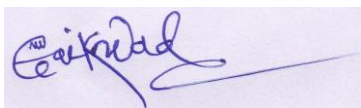
Threat:

1. More inclination of students towards the professional courses than the traditional courses.

2. More participation of students in family occupation for financial reasons than continuing education results in more drop-out.

8. **Plans of institution for next year**

- To establish parent-teacher association.

- To fill the vacant post in the subject computer science.

- Plan to construct girls' hostel and indoor game facility.

- To introduce skill oriented courses.

- To promote ICT based teaching learning.

- To build a composite education campus with adequate facilities on the land owned by the parents institution.

Name Dr. M.N. Gaikwad   *Name   Mr.D.B.Khune*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Annexure-I

ACADEMIC CALENDER (2016-2017)

Hutatma Rashtriya Arts & Science College Ashti, Dist Wardha

Sr.No	Date	Events
1.	16-06-2016	Commencement of session
2.	01-07-2016	Commencement of classes
3.	20-08-2016	Shahid Smruti din Programme
4.	12-08-2016	Library Day
5.	15-08-2016	Independent day
6.	05-09-2016	Teachers Day
7.	30-09-2016	Laxminarayan Day
8.	02-10-2016	Mahatma Gandhi Jayanti
9.	20-10-2016 to 25-10-2016	Unit Test Examination (B.Sc. & B.A.)
10.	28-10-2016 to 27-11-2016	Winter Vacation
11.	01-12-2016	Word's AIDS Day Programme
12.	06-12-2016	Dr. Ambedkar Mahaparinirwan Din
13.	28-12-2017 to 03-01-2017	N.S.S. Special Camp
14.	03-01-2017	Savitribai Fule Jayanti
15.	05-01-2017 to 09-01-2017	Cultural Programme
16.	26-01-2017	Republic Day
17.	18-02-2017 to 25-02-2017	Unit Test (B.A.)
18.	19-02-2017	Shivjayanti
19.	08-03-2017	Mahila Divas
20.	03-04-2017 to 08-04-2017	Unit Test (B.Sc.)
21.	14-04-2017	Dr. Ambedkar Jayanti
22.	30-04-2017	Last working Day
23.	01-05-2017 to 15-06-2017	Summer Vacations

Annexure II
Feedback of Teachers ans Courses
Session- 2016-2017

Sr.No.	Name of Teachers	Subject	Teachers on 10 pt. scale	Courses on 10 pt. scale
Arts Faculty				
1	Mr. B. A. Bhonde	Economic	7.5	7.6
2	Mr. D. T. Swarge	Political Science	7.6	7.4
3	Dr. Ku. S. W. Bonde	Home-Economic	7.6	7.8
4	Ku. K. B. Mohod	Marathi	8.0	7.2
5	Mr. R. B. Ikhar	Geography	7.5	7.9
6	Dr. N. A. Thakre	English	7.9	8.0
7	Mr. N. G. Sonule	Geography	7.5	7.6
8	Dr. P. W. Dhanvij	Marathi	6.5	7.7
Science Faculty				
9	Dr. M. N. Gaikawad	Mathematic	8.0	8.1
10	Mr. A. D. Kawarase	Botany	7.9	8.0
11	Dr. Ku. S. S. Nimgare	Zoology	7.8	8.2
12	Mr. H. M. Deshmukh	Botany	8.0	7.5
13	Dr. P. S. Thakare	Physics	6.8	7.9
14	Dr. B. D. Ridhorkar	Chemistry	7.5	7.8
15	Mr. R. L. Gulhane	Chemistry	7.5	7.9
16	Dr. V. R. Chinchmalatpure	Physics	7.7	7.9
17	Ku. U. W. Fule	Zoology	6.7	7.1

Annexure III

i. **Van-Mahotsava - A tree plantation drive.**

           The college organised ' Van-Mahotsava', a special drive with the aim of aforestation and also to inculcate environmental awareness among the students. The college N.S.S. unit with active participation of the staff members took the initiative and planted 500 saplings at the village **Panchala** (Bit-A) forest area. The local forest department unit and villagers extended substantial support to this endeavour. This activity created a very constructive influence on the students. Later on, again the tree plantation is carried out near the college campus. Variety of saplings are planted and the staff members donated tree guards to protect them. The college has decided to continue this activity as one of its best practices.

ii. **Cashless transition training programme and awareness drive**.

           In response to the appeal made by the government, the college organised a workshop for the college students on 3rd January 2017 under technical guidance of the experts from 'Nehru Yuva Kendra' wardha. It included training sessions to make the students understand actual functioning of cashless transitions and various modes of payments. 112 volunteers are selected and trained for conducting an awareness campaign. To serve the motive ,a rally of the college students is organised in Ashti town and the volunteers visited various business establishments, service providers, local vendors etc. from the local market and explained them the significance and functioning of the cashless transaction through various modes of payment. In this attempt ,the common people are also given relevant information.

           Again, in tune with the objective, the college N.S.S. unit, in its special residential camp at the village Yenada (Pillapur),organised a workshop for the villagers to inform and explain them the functioning of cashless transaction through various mode of payment. Door to door visit is also carried out under this awareness programme in this village.